



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: sstettler@rossvalleyfire.org

**ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS AGENDA
Wednesday, June 12, 2024**

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/89555665446>

Or Telephone: +1 669 900 6833 | Webinar ID: 895 5566 5446

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Chief Report – Verbal update by Interim Fire Chief Mahoney
3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

- a) Acknowledge check register issued during May

[Item 3a – Check Register](#)

- b) Receive call report and out of jurisdiction report for May

[Item 3b – Call & Out of Jurisdiction Reports](#)

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- c) Receive current budget report

[Item 3c – Budget Report](#)

- d) Approve Minutes of the May 08, 2024, Board meeting

[Item 3d – Minutes May 08, 2024](#)

- e) Authorize the Executive Officer to Execute the Amended and Restated Agreement for Legal Services with Richards, Watson, Gershon (RWG) - Interim Fire Chief Mahoney

[Item 3e – Staff Report](#)

[Item 3e – Attachment #1 - Agreement for Legal Services with RWG](#)

- f) Authorize the Executive Officer to Execute a 3-Month Extension Lease Agreement with the Ross Valley Paramedic Authority - Interim Fire Chief Mahoney

[Item 3f – Staff Report](#)

[Item 3f – Attachment #1 – Current Lease Agreement](#)

[Item 3f – Attachment #2 – First Amendment to Lease Agreement](#)

- g) Approve Resolution 24-05 Adopting Budget for FY2024-25 - Finance Director Jeff Zuba & Interim Fire Chief Mahoney

[Item 3g – Staff Report](#)

[Item 3g – Attachment #1 – FY2024-25 Budget](#)

[Item 3g – Attachment #2 – Resolution 24-05](#)

- h) Approve Firefighter Paramedic Side Letter with the International Association Of Fire Fighters Local 1775 and the Ross Valley Fire Department - Interim Fire Chief Mahoney

[Item 3h – Staff Report](#)

[Item 3h – Attachment #1 – Staff Report October 2023](#)

[Item 3h – Attachment #2 – Side Letter with the International Association Of Fire Fighters Local 1775 and the Ross Valley Fire Department](#)

[Item 3h – Attachment #3 – Firefighter Paramedic Job Description](#)

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- i) Adopted Resolution 24-06, Appointing a Representative and Alternate to the Marin Emergency Radio Authority Board of Directors - Interim Fire Chief Mahoney

[Item 3i – Staff Report](#)

[Item 3i – Attachment #1 – Resolution 18-04](#)

[Item 3i – Attachment #2 – Resolution 24-06](#)

4. Receive Report and Consider the Creation of a New 40-Hour-Per-Week Battalion Chief Position with a Funding Start Date of July 1, 2024 and a Command Vehicle Purchase Funded through Undesignated Reserves – Interim Fire Chief Mahoney

[Item 4 – Staff Report](#)

[Item 4 – Attachment #1 – Staff Report January 2024](#)

[Item 4 – Attachment #2 – Staff Report February 2024](#)

[Item 4 – Attachment #3 – Ross Valley Chief Officers Association Side Letter](#)

[Item 4 – Attachment #4 – Battalion Chief Job Description](#)

5. Receive Report and Consider Approval of the Fire Chief Employment Agreement with Daniel Mahoney and a Command Vehicle Purchase Funded through Undesignated Reserves – Executive Officer Dave Donery

[Item 5 – Staff Report](#)

[Item 5 – Attachment #1 – Staff Report January 2024](#)

[Item 5 – Attachment #2 – Staff Report February 2024](#)

[Item 5 – Attachment #3 – Fire Chief Contract](#)

6. Announce Adjournment to Closed Session:

Convene in Closed Session:

Conference with legal counsel – anticipated litigation pursuant to Government Code section 54956.9(d)(2)

7. Announce Action in Closed Session, if any.

8. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

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9. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.

10. Adjourn

The next meeting is scheduled for Wednesday, July 10, 2024, in person at the San Anselmo Town Council Chambers at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

s/Samantha Stettler, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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